



# Ontario Aboriginal Housing Services

500 Bay Street, Sault Ste. Marie, Ontario P6A 1X5

Tel: (705) 256-1876

Fax: (705) 256-2671

Toll Free: 1-866-391-1061

www.OntarioAboriginalHousing.ca

## Application, OPHI Ontario Renovates Homeowner Repair Program (confidential)

### Primary Applicant Information:

(must self identify as an Indigenous person and be on Title of Property)

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
First Name Middle Name Surname Date of Birth (Day/Month/Year)

Marital Status:  Single  Married  Common Law  Separated  Divorced  Widowed  Other

Please select one):  Indigenous Status  Indigenous Non-Status  Métis  Inuit  Non-Indigenous

Gender:  Man  Woman  Prefer to self-describe: \_\_\_\_\_  Prefer not to say

Home phone: ( ) \_\_\_\_\_ - \_\_\_\_\_ Work phone: ( ) \_\_\_\_\_ - \_\_\_\_\_ Cell phone: ( ) \_\_\_\_\_ - \_\_\_\_\_

Email address: \_\_\_\_\_

Secondary Contact # - Name: \_\_\_\_\_ Primary Phone: ( ) \_\_\_\_\_  
(other than those listed on this application)

Property Address (include street, municipality and postal code. Repair property must be off reserve to be eligible)

Mailing Address (if different from above i.e. box #, fire # etc) :

### Co-applicant or Spouse (second Title Holder; if any):

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
First Name Middle Name Surname Date of Birth (Day/Month/Year)

Marital Status:  Single  Married  Common Law  Separated  Divorced  Widowed  Other

Please select one):  Indigenous Status  Indigenous Non-Status  Métis  Inuit  Non-Indigenous

Gender:  Man  Woman  Prefer to self-describe: \_\_\_\_\_  Prefer not to say

Home Phone: ( ) \_\_\_\_\_ - \_\_\_\_\_ Work Phone: ( ) \_\_\_\_\_ - \_\_\_\_\_ Cell Phone: ( ) \_\_\_\_\_ - \_\_\_\_\_

Email address: \_\_\_\_\_

Is the Primary applicant or Co-applicant employed by OAHS or an associated provincial territorial organization?  
Applications for employees of these organizations will also be reviewed by an independent agency.  
 Yes  No

If yes, please check your employer  
 OFIC  MNO  
 ONWA  OAHS

**Question #1 Household composition (attach additional sheet if required)**

Name List all Household members (excluding applicants) below	D.O.B D/M/Y	Relationship to homeowner(s) (daughter, son, partner etc.)	Gross Income/month	Dependant (Y, N)	please check the appropriate column			
					Non-Status	Indigenous Status or	Metis	Inuit
1			\$					
2			\$					
3			\$					
4			\$					

**Question #2 Household Employment Income Information (include any spousal or child support received)**

Household Member: Applicant #		Spousal or child support \$		/mo.
Name & Address of Employer/Sources of Income:			How long:	
Job Title:				
Phone #: ( ) -		Rate of Pay:		Total Hours/Week:
Household Member: Applicant #		Spousal or child support \$		/mo.
Name & Address of Employer/Sources of Income:			How long:	
Job Title:				
Phone #: ( ) -		Rate of Pay:		Total Hours/Week:
Household Member: Applicant #		Spousal or child support \$		/mo.
Name & Address of Employer/Sources of Income:			How long:	
Job Title:				
Phone #: ( ) -		Rate of Pay:		Total Hours/Week:

**Question #3 Other Household Income: If a Social Support, select all that apply (if not applicable, go to Question #4)**

ODSP  OW  EI  CPP  Old Age Security  Guaranteed Income Supplement  Child Tax Benefit (CTB)

Monthly Total, except for CTB: \$ \_\_\_\_\_ Name of Income Maintenance Officer: \_\_\_\_\_

Canada Child Tax Benefit monthly amount (excluding Child Tax Disability amount): \$ \_\_\_\_\_

Spousal or Child Support monthly amount: \$ \_\_\_\_\_

Education living allowance (i.e. OSAP, First Nation Education Living Allowance): \$ \_\_\_\_\_

Other: \$ \_\_\_\_\_

**Question #4 Liens (please include all Liens on property excluding your mortgage. Example: Family Responsibility Lien, Legal Aid, Lines of Credit, MorEnergy, Reliance, etc)**

Lien 1: \$ \_\_\_\_\_  
 Lien 2: \$ \_\_\_\_\_  
 Lien 3: \$ \_\_\_\_\_

**Question #5 Bankruptcy and Consumer Proposal**

Have you declared Bankruptcy or filed a Consumer Proposal in the last 7 years?  
 Yes  No

If yes, what is the proposed date of Discharge?  
 \_\_\_\_/\_\_\_\_/\_\_\_\_

**\*Please provide documentation showing proof of discharge\***

**Question #6 Residence Information**

**Age of House:** \_\_\_\_\_  
(found on MPAC Statement)

**Value of House:\$** \_\_\_\_\_  
(found on MPAC Statement)

Type of House:

Single  Semi  Duplex  Row

Mobile Home \_\_\_\_\_ (serial no.)  Other \_\_\_\_\_

**(you must have title to the property which mobile home is situated on to be eligible)**

Are you receiving any other subsidy or assistance for your home, as described in the eligibility criteria?

Yes  No

If yes, from what agency?

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Who are the registered owners of the off reserve property? (**INCLUDE ALL NAMES LISTED ON TITLE. If separated or divorced and spouses name is still on title, please provide legal agreement or order with your supporting documents**)

***\*if not legally separated or divorced, the non-resident owner must consent and sign all paperwork for this funding program***

Please identify which of the following Program Priorities apply (**check all that apply**):

Emergency need       Accessibility need       Health and safety concern       Energy efficiency update

Briefly **describe and prioritize** the repairs and/or modifications required to your home (Attach additional sheets if required):

1.

2.

3.

4.

5.

6.

7.

8.

(refer to guidelines for eligible repairs at <http://www.ontarioaboriginalhousing.ca/programs/>)



**Please initial each section below once you have read the provided information regarding OAHS Programs Terms:**

The OPHI Ontario Renovates Homeowner Repair Program will assist low to moderate income Indigenous off reserve homeowners in repairing their homes, to bring them to an acceptable Health and Safety standard. Applicants that have appointed a Power of Attorney or have been appointed a Guardian/Trustee of their personal finances and assets in accordance with the Substitute Decisions Act, 1992, may be eligible if all other eligibility criteria are met. Appropriate documentation may be requested, along with witness signature. Eligible repairs and total funding amount (typically up to \$25,000) will be determined on a case-by-case basis, prioritizing health and safety repairs. OAHS has discretion to increase funding to recipients based on extreme emergency health and safety needs and availability of funding, to a maximum of \$50,000.

**Loan Forgiveness:**

Forgiveness of the loan will be earned by the homeowner(s) over a period of 10 years. To earn forgiveness, Applicants must maintain continued ownership and occupancy of the dwelling and adhere to all other terms and conditions of the program.

**Eligibility Criteria:**

- Primary Applicant must be an Indigenous person who is First Nations (Status or Non-Status), Métis, or Inuit (eligible through self-declaration). The repair property must be the Primary Applicants sole and primary residence.
- The market value of your home must be at or below the average market selling price for your community as determined annually by CMHC (see attached chart)
- Repair assistance must be applied to the sole and principal residence of the Applicant(s).
- The home must be off-reserve and outside of the Greater Toronto Area.
- Your total household income is below the program's (60<sup>th</sup> percentile) established guideline for your family (see attached income chart)
- **You must have no outstanding property tax, municipal water, or mortgage arrears on the property. If in arrears, OAHS will request proof of a payment plan that is up to date. Program Funding is conditional upon there being only one mortgage on title. Funding may not be approved if a title search reveals more than one acceptable mortgage or lien. Other encumbrances on title or on a credit bureau search may not qualify the applicant.**
- You must have insurance coverage for the full replacement value of the building at time of application and for the duration of the forgivable loan.

OAHS will enter into an agreement with each successful Indigenous household prior to advancing funds and will ensure that the terms of the agreement include a covenant by the Indigenous household to repay all of the advanced funds to OAHS if the terms of the agreement are not met by the Indigenous household within ten (10) years of the date of repair completion. This **agreement will be registered as a Charge/Mortgage against the title to your property until such time as your commitment under the agreement has been fulfilled. This represents our mutual security in the case of default of the terms of the loan.**

If successful, OAHS is responsible for project selection, monitoring progress, and for the advancement of funds. All applicants who give personal information to OAHS shall be required to consent to the release of that information to Ministry of Municipal Affairs and Housing (MMAH) in order to comply with the Personal Information Protection and Electronic Documents Act (PIPEDA) and Freedom of Information and Protection of Privacy Act (FIPPA). The information provided on this application will be used for the purpose of determining eligibility and potential successful selection for the OPHI Homeowner Repair Program.

The undersigned consents to the release of information in this application form and the attached documents if required by law. Any questions regarding the collection or release of this information should be directed to:

OPHI Ontario Renovates Home Repair Program  
 Ontario Aboriginal Housing Services 500 Bay St.  
 Sault Ste. Marie, ON P6A 1X5  
 Phone: (866)-391-1061  
 Fax: (249)-493-7351

Please view our Privacy Policy on the OAHS website:

[http://www.ontarioaboriginalhousing.ca/index.php?option=com\\_content&view=article&id=133&Itemid=359](http://www.ontarioaboriginalhousing.ca/index.php?option=com_content&view=article&id=133&Itemid=359)

\*Please be advised that completion and submission of the OPHI Homeowner Repair Program application form **does not** guarantee application approval in whole or in part.\*

**Applicant(s) Declaration (please read and sign the following):**

I/we, \_\_\_\_\_, verify that the information I/we have provided in this application is true and accurate to the best of my/our knowledge. I/we acknowledge that knowingly making a false or fraudulent application shall be considered sufficient cause for refusal of my/our application for the OPHI Ontario Renovates Homeowner Repair Program. I/we also understand the conditions outlined above.

I/we agree that if my/our application is accepted, I/we consent to OAHS verifying employment history and income amount(s). I/we agree to have a credit check completed prior to funding approval.

The undersigned agree(s) that all information given is to be legal and true and that I/we have not withheld any information relevant to this application. **It is also understood that OAHS reserves the right to reject this application at their sole discretion.** I/we have read, and understand these conditions.

_____	_____	_____
Applicant Signature (required)	Please print name	Date
_____	_____	_____
Co- Applicant Signature (if required)	Please print name	Date
_____	_____	_____
<b>Witness Signature (required)</b>	Please print name	Date
<i>*must be over age 18, and not reside in household</i>		

**For assistance with this application or questions regarding your submission, please contact:**

OPHI Ontario Renovates Home Repair Program  
Ontario Aboriginal Housing Services  
500 Bay St.  
Sault Ste. Marie, ON  
P6A 1X5  
Phone (866) 391-1061 ext.345 or ext. 332  
Email: [ophi@oahssc.ca](mailto:ophi@oahssc.ca)

### Document Checklist:

Ensure all documentation is submitted to our office to avoid any delay in processing your application. Please send copies of these original documents. **\*All applicants and consenting spouses must submit 2 pieces of picture ID\*.**

<input type="checkbox"/> Yes <input type="checkbox"/> No	<b>Tax Year 2022 Notice of Assessment</b> from Canada Revenue Agency <b>for all household members 18 years of age or older</b> (to obtain a copy call Revenue Canada: 1-800-959-8281)
<input type="checkbox"/> Yes <input type="checkbox"/> No	2022 T4's and/or T5's <b>for all household members 18 years of age or older</b>
<input type="checkbox"/> Yes <input type="checkbox"/> No	Application is signed by <b>ALL</b> registered property owners (including non-occupant property owners) You must have a witness sign as well
<input type="checkbox"/> Yes <input type="checkbox"/> No	Copy (front and back) of <b>2 pieces of picture ID</b> (e.g. Ontario Driver's License, Status Card, Canadian Passport, Ontario Photo Card, Métis Card, Valid Firearm's License, Military ID) <b>for each Applicant and/or Consenting Spouse</b>
<input type="checkbox"/> Yes <input type="checkbox"/> No	Current MPAC (Municipal Property Assessment). If you cannot find your MPAC notice, please contact 1-866-296-MPAC (6722). <b>(This document differs from your City Tax Bill)</b>
<input type="checkbox"/> Yes <input type="checkbox"/> No	Copy of current City tax statement showing taxes are paid to date. If in arrears, please provide proof of an up to date payment plan arrangement.
<input type="checkbox"/> Yes <input type="checkbox"/> No	Current House Insurance Policy (must show value of dwelling coverage, period of coverage and verification of payment)
<input type="checkbox"/> Yes <input type="checkbox"/> No	Current water, heating, and electricity invoices. Invoices must be current and show no arrears
<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	Letter/statement from bank or creditor(s) indicating amount and status of 1 <sup>st</sup> mortgage/loans against the property; <b>include statements from 2<sup>nd</sup> mortgages or lines of credit</b>
<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	Letter from medical practitioner certifying disability and necessary home accommodations if applying for accessibility repairs
<input type="checkbox"/> Yes <input type="checkbox"/> No	Credit Bureau Consent Form signed by Applicant and Co-Applicant (All Title Holders living at the residence)
<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	OPHI Authorization and Consent Form must be completed if you would like to have another party speak to OAHS on your behalf, regarding your application.
<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	In the case of Separation or Divorce (non-resident owner on title), a copy of Separation Agreement or Divorce Order which must specify who has the interest in the property
<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	In the case of a deceased person on title, original Death Certificate or Funeral Director's Statement of Death
<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	Proof of Bankruptcy Discharge or Consumer Proposal documents showing terms of proposal



## Appendix B: Average Market Value Table

Service Manager Area	Average MLS® Resale Price (2023– Source: CMHC)
City of Brantford (Brantford Region)	\$672,424
City of Cornwall	\$384,363
City of Greater Sudbury	\$414,608
City of Hamilton (Metro Hamilton)	\$805,137
City of Kawartha Lakes	\$671,145
City of Kingston (Kingston and area)	\$581,717
City of London	\$621,607
City of Ottawa	\$670,908
City of Peterborough	\$675,178
City of St. Thomas	\$558,429
City of Stratford	\$608,993
City of Windsor (Windsor-Essex)	\$523,357
County of Bruce	\$589,469
County of Dufferin	\$923,900
County of Grey	\$712,217
County of Hastings	\$495,045
County of Huron	\$569,703
County of Lambton (Sarnia-Lambton)	\$527,026
County of Lanark	\$520,270
County of Lennox & Addington	\$638,668
County of Norfolk	\$626,931
County of Northumberland	\$673,295
County of Oxford	\$639,036
County of Renfrew	\$399,649
County of Simcoe	\$791,472
County of Wellington (Guelph and District)	\$830,444
District Municipality of Muskoka	\$920,830
Municipality of Chatham Kent	\$410,895
Regional Municipality of Waterloo	\$754,791
Regional Municipality of Niagara	\$667,748
United Counties of Leeds & Grenville	\$470,007
United Counties of Prescott & Russell	\$462,417
Algoma DSSAB	\$256,722
Cochrane DSSAB	\$254,426
Kenora DSSAB	\$356,421
Manitoulin-Sudbury DSSAB	\$332,766
Nipissing DSSAB	\$393,752
Parry Sound DSSAB	\$692,288
Rainy River DSSAB	\$247,764
Sault Ste. Marie DSSAB	\$312,561
Thunder Bay DSSAB (City of Thunder Bay)	\$320,357

Timiskaming DSSAB	\$246,307
-------------------	-----------

Source: Real Property Solutions House Price Index



# Ontario Aboriginal Housing Services

Provincial Office  
500 Bay Street  
Sault Ste. Marie, ON  
P6A 1X5  
Tel: 1-866-391-1061  
Fax: 705-256-2671

OntarioAboriginalHousing.ca  
@OntarioAboriginalHousing  
@OAHSSC

## Appendix C: Maximum Household Income Level, 2023\*

Service Area	Income at 60th Percentile
City of Brantford	\$102,000
City of Cornwall	\$88,000
City of Greater Sudbury	\$102,000
City of Hamilton	\$103,000
City of Kawartha Lakes + Haliburton	\$95,000
City of Kingston	\$98,000
City of London	\$95,000
City of Ottawa	\$109,000
City of Peterborough	\$95,000
City of St. Thomas	\$97,000
City of Stratford	\$100,000
City of Windsor	\$98,000
County of Bruce	\$105,000
County of Dufferin	\$109,000
County of Grey	\$94,000
County of Hastings	\$90,000
County of Huron	\$93,000
County of Lambton	\$99,000
County of Lanark	\$104,000
County of Lennox & Addington	\$99,000
County of Norfolk	\$101,000
County of Northumberland	\$100,000
County of Oxford	\$102,000
County of Renfrew	\$95,000
County of Simcoe	\$109,000
County of Wellington	\$109,000
District Municipality of Muskoka	\$98,000
Municipality of Chatham Kent	\$86,000
Regional Municipality of Waterloo	\$109,000
Regional Municipality of Niagara	\$95,000
United Counties of Leeds & Grenville	\$97,000
United Counties of Prescott & Russell	\$109,000
Algoma DSSAB	\$81,000
Cochrane DSSAB	\$97,000
Kenora DSSAB	\$106,000
Manitoulin-Sudbury DSSAB	\$89,000
Nipissing DSSAB	\$87,000
Parry Sound DSSAB	\$88,000
Rainy River DSSAB	\$96,000
Sault Ste. Marie DSSAB	\$89,000
Thunder Bay DSSAB	\$96,000
Timiskaming DSSAB	\$88,000

\* Based on Statistics Canada's 2021 Census in Beyond 20-20

CREDIT BUREAU CONSENT FORM

I/We \_\_\_\_\_ agree to and give permission to Ontario Aboriginal Housing Support Services Corporation (OAHS) to run a credit check (including checking and exchanging information with credit references where appropriate) for the purposes of determining suitability for programs (e.g. OPHI Home Repair Program) with OAHS for which I/We have applied. OAHS may run another credit check at a future date at their sole discretion while I/We have a loan with an outstanding balance. I have read, understand and agree to the OAHS Privacy Policy attached and acknowledge this Privacy Policy will be amended from time-to-time as posted at [www.OntarioAboriginalHousing.ca](http://www.OntarioAboriginalHousing.ca).

Applicant 1

Name \_\_\_\_\_

Signed \_\_\_\_\_

Date \_\_\_\_\_

SIN (optional- not required) \_\_\_\_\_

Applicant 2

Name \_\_\_\_\_

Signed \_\_\_\_\_

Date \_\_\_\_\_

SIN (optional- not required) \_\_\_\_\_

Applicant 3

Name \_\_\_\_\_

Signed \_\_\_\_\_

Date \_\_\_\_\_

SIN (optional- not required) \_\_\_\_\_



3<sup>rd</sup> PARTY AUTHORIZATION

Please complete this portion of the application **only if you wish to authorize a 3<sup>rd</sup> party to communicate with OAHS regarding your application.** If you do not require the assistance of a 3<sup>rd</sup> party to speak on your behalf, you do not need to complete this form.

TO: ONTARIO ABORIGINAL HOUSING SERVICES (OAHS) of Sault Ste. Marie, ON

FROM: \_\_\_\_\_

I/we, \_\_\_\_\_, authorize  
 \_\_\_\_\_, to speak to  
 OAHS on my behalf and allow OAHS to release application information to them.

DATED AT \_\_\_\_\_ this \_\_\_\_\_ day of \_\_\_\_\_, 2023

\_\_\_\_\_  
 Applicant Signature

\_\_\_\_\_  
 Co-applicant Signature

\_\_\_\_\_  
 Witness Signature

***\*This authorization is only for information directly related to this application. If applicant is approved for funding, a new authorization may be required***